Dear Parent/Guardian:

Students in grades 9 to 12 are heading into an end of semester assessment period. Beginning on January 17, 2020, the grade 9 students, as well as any grade 11 and 12 students who still need to meet this graduation requirement, will complete the English Language Arts Proficiency Assessment/Reassessment (ELPA/R). This is a regular day for all students as they complete assessment week preparations. The ELPA will be completed during periods 1 & 2, so from 8:30 – 10:30 a.m., pending the time required to complete. Following the writing of this assessment, students will proceed to classes to complete their day in regular classes.

I have attached an assessment week schedule for your reference. Students must be present for scheduled assessments and remain for the designated timeframe. Assessments can only be missed with medical/legal notes to support the need for alternate assessment times. As outlined in the schedule, the assessment week will begin on Monday, January 20, 2020 with two assessments; one in the morning and the other in the afternoon. Students are expected to stay until after their second assessment, which ends at 2:15 p.m. If high school students have transportation and permission from you to leave, they can leave after the afternoon assessment period. Tuesday through Thursday will follow the traditional schedule, which means that each assessment begins at 8:30 a.m. where students must stay until 10:00 a.m. and are welcome to stay as late as 11:30 a.m. to complete an assessment. At times, some teachers may need students longer to complete end of year projects through presentations. Subject teachers will let students know if this is the case.

 It can be noted that there is no assessment on Friday, January 24th, as it is slated as a storm day in the event of school closure due to inclement weather on January 20th to the 23rd. In the event of a storm day during the assessment period, all assessments will be moved ahead by one day. If there are additional storm days, the schedule will be altered, and students and parents notified via School Messenger of the updated schedule. Monday, January 27th and Tuesday, January 28th are scheduled as Turnaround Days for high school students who will begin Semester 2 on Wednesday, January 29th.

Please remind your child to take all books/notes/materials required for **all assessments** home on January 17th in the event that weather interrupts the assessment schedule.

Please send notification to your child’s homeroom teacher indicating that he/she may leave after each assessment period is completed.

Thank you in advance for your support.

Mrs. Barbara Long & Mr. Grant Ross

Administrators